



2010 VENDOR REGULATIONS

Vendors can sale church appropriate items. No items with inappropriate language or depictions. NO Food Vendors allowed.

Each Vendor must initial each line to acknowledge readiness to comply:

All vendor spaces must be reserved in advance. No space will be held without the required fee. Assignment of vendor spaces will be at the event coordinator’s discretion. The vendor must exhibit within the space provided.

Full payment is required to reserve space. No space will be reserved until payment is received. NO REFUNDS will be issued.

Vendor will be notified within 10 days of receipt of the registration form AND fee of acceptance to the event. If vendor is not accepted, all fees will be refunded.

If Vendor is not accepted due to vendor requirements, a new registration may be submitted.

The church **DOES NOT SUPPLY POWER FOR VENDOR USE AT THE EVENT.**

Any vendor that does not comply with these rules and regulations will be asked to leave the premises without a refund.

Set-up begins at 11 a.m. NO VENDOR WILL BE ALLOWED TO SET UP BEFORE THIS TIME. No items may be left unattended.

All vendors must remain open during the duration of the event.

All vehicles must be out of the event area by 11:30 a.m. and may not re-enter event area until 4:15 p.m.

Vendors should park in on-street parking or as designated by the event parking coordinator.

Vendors are required to clean-up their space after the event.

The vendor agrees to hold blameless St. James UMC, its employees, members and volunteers and expressly releases it from all liability from loss or damage caused to persons or property for any cause whatsoever. Vendor shall indemnify St. James UMC against all liability or expenses arising out of any claim or injury, damage to any person or property, together with all costs in connection with the defense thereto, including attorney’s fees.

Signature and Date

Print Name

I acknowledge that I have read and understand the terms and conditions as indicated on this application. I agree to sell only those items as listed on the application. If I change/add merchandise, I must submit an amended request to the event coordinator.



Senior Pastor: Rev. Dr. Emanuel Cleaver III

5540 Wayne Ave • Kansas City, MO 64110 • 816-444-5588 • Fax: 816-333-6051

“CONNECTING PEOPLE WITH GOD IN PRACTICAL WAYS”

2010 VENDOR APPLICATION

Please note: Even though there are power sources near some of the vendor spaces, these outlets are not to be used without the written permission of the Event Coordinator. Any vendor using the power without approval will be asked to unplug from the power source immediately and may be asked to leave the premises. Vendors asked to leave the premises will not be reimbursed the Vendor Space Fee.

CHECK LIST:

- ✓ Vendor Application
- ✓ Vendor Regulations
- ✓ Vendor Product List
- ✓ Payment In Full

Please make sure all of the above items are included with your application. Missing documents will delay your acceptance as a vendor for the St. James UMC Family Fun Fest 2010.

Applications can be mailed or faxed to the attention of Rev. Sherri Wood-Powe, Family Fun Fest 2010 Event Coordinator, to the contact information above. The Vendor Application can also be downloaded from the St. James UMC website and sent electronically to swoodpove@stjamesumc.com. Applications received by fax or electronically will not be processed until the fees have been received. Checks can be made payable to St. James UMC (write Family Fun Fest 2010 on the memo line) and or dropped off or mailed to St. James UMC at the address above.

The event is planned to take place rain or shine. If you choose not to participate due to the weather no fees will be returned.

Any questions can be directed to Rev. Sherri Wood-Powe at 816-444-5588 ext. 103 or swoodpove@stjamesumc.com.

FEES

\$25 per 8x10 space

of Spaces Requested _____

Total \$ _____



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2010 VENDOR APPLICATION

List Items to be Sold

- | | |
|----|-----|
| 1. | 6. |
| 2. | 7. |
| 3. | 8. |
| 4. | 9. |
| 5. | 10. |

VENDORS ARE REQUIRED TO SUBMIT A FULL LIST OF ALL PRODUCTS TO BE SOLD PRIOR TO THE EVENT. NO VENDOR IS ALLOWED AT THE EVENT UNLESS THEY HAVE WRITTEN APPROVAL FROM THE EVENT COORDINATOR.

of Spaces Requested _____ (Spaces Are 8x10, No Tents Or Power Supplied)

Category: _____ Arts _____ Crafts _____ Other _____

Print Name: _____

Business Name: _____

Address: _____

City/State _____ Zip Code _____

Telephone () _____ Cell () _____

Vehicle Make: _____ Model: _____ Tag Number: _____

E-mail _____ (all correspondence will be through E-mail)

For office use only: Date Entered: _____ Cash _____ Check w/ # _____

E-mail Sent with receipt (date) _____ Mailed receipt (date) _____

Accepted: Y ___ N ___ Items not accepted: _____

State reason of refusal

